

IOWA PUBLIC INFORMATION BOARD
September 19, 2012
MINUTES

The Board met at 10 a.m. in the Governor's Conference Room with the following members present: Robert Andeweg, Urbandale (via telephone); Anthony Gaughan, West Des Moines; Andrew McKean, Anamosa; Gary Mohr, Bettendorf; Bill Monroe, Johnston; Kathleen Richardson, Des Moines; Suzan Stewart, Sioux City (via telephone) and Peggy Weitzel, Carroll. Others present included Larry Johnson, Deputy Legal Counsel to the Governor and Keith Luchtel, serving "of counsel" to the Board.

Votes Taken

- 1) On a motion by Mohr seconded by Weitzel, the agenda was approved.
- 2) On a motion by Mohr, seconded by Gaughan, the minutes of the August 21 meeting were approved.

Action Agreed Upon

- 1) The board set October 12 at noon in the State Historical Building (in conjunction with the Iowa Freedom of Information Council's annual meeting) as the time and place of its next meeting followed by a meeting to be held in the Governor's Conference room at 10 a.m. on October 16.
- 2) The following timelines for committee work were reviewed and confirmed:
 - Ethics and Conflict of Interest Policies Committee will meet as part of administrative rules drafting process (Stewart, Johnson, Monroe and Luchtel)
 - Executive Director Job Description Committee will meet once more data from other states has been collected (Mohr, Johnson and Monroe)
 - FY 2014 Budget Committee will meet after Monroe and Luchtel have met with State Department of Management (Martin, Johnson, Monroe and Luchtel)
 - January 2013 Legislative/Governor Report Committee to meet later in the year (Martin, McKean, Monroe and Richardson)
- 3) The board set dates for visits to several state agencies to discuss the work of the board as follows:
 - Iowa Association of Municipal Utilities **October 3**
 - Iowa Freedom of Information Council **October 12**
 - Iowa Newspaper Association (Martin, Monroe and Luchtel) Set up in **October**
 - Iowa Broadcasters Association (Richardson, Monroe and Luchtel) Set up in **October**
 - City, school and county attorneys (McKean, Monroe, Johnson and Luchtel)
 - City: League to set up
 - School: **November 2**
 - County: Monroe to request meeting
 - Metro Media Council (**November 15**, Monroe and Luchtel)

---Iowa Association of Community College Trustees (**December 7** Mohr and Monroe)

---Iowa Hospital Association (Stewart, Monroe and Luchtel) **TBD**

---Board of Regents and Regents' Institutions (Monroe and Luchtel)
TBD

Other Items Discussed

- 1) The board invited and heard general comments from the public.
- 2) The board heard a report from Luchtel on the work of the Rules and Procedures Committee and discussed Chapters 1-4 of the proposed rules.
- 3) Monroe and Luchtel reported on their meetings with representatives from the offices of the Iowa State Association of Counties, The Iowa League of Cities and the Iowa Association of School Boards.
- 4) Monroe said the board would be as transparent as possible developing its administrative rules. He emphasized that today's work product is a very early version of what will eventually become proposed rules.
- 5) The board discussed a very rough draft of Chapters 1-4 of its proposed administrative rules. Luchtel, Johnson and Deputy Attorney General Julie Pottorff will meet to refine the draft. Any changes to the draft suggested by the three attorneys will be noted along with a list of decisions the board must make regarding the first four rules chapters.

On a motion by Weitzl, seconded by Gaughan, the meeting was adjourned at 11:45 a.m.

Respectfully submitted
Bill Monroe
Board chairman